

**GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE PRODUCTION
PAKISTAN AERONAUTICAL COMPLEX BOARD
KAMRA**

INVITATION TO TENDER AND GENERAL INSTRUCTIONS TO TENDERER

Tender No. PACB/751/020317R96/0929/P-2

Directorate of Central Procurement
Pakistan Aeronautical Complex Board
KamraDistt. Attock

(Email: adcp@pac.org.pk)

Tel: 051-9099-2543, 2244

Fax: 0092 (57) 9317491

April, 2017

To:

PPRA & PAC Website

Dear Sir,

Quotations are required from reputable firms fulfilling under-mentioned criteria for airlift i.e Transportation of Defence Stores from PAC Kamra to Kaduna Nigeria and back as per details in the attached **Schedule to Tender (Annexure "A")** and special instructions to tender.

1. TERMS AND CONDITIONS.

- (a) The quotation must be comprehensive encompassing clear commitment to provide door to door shipment from Minhas (OPMS) Air Base to Kaduna Air Base Nigeria and back. No terms and conditions such as excluding a particular function or formality / charges should accompany the quotation.
- (b) The firm will be responsible for all formalities / clearance and liabilities / charges at all stages / Air Ports.
- (c) The participating Firm must be authorized for transportation of Military stores by all the concerned agencies involved in the said move.
- (d) Transportation of the cargo is taking place on the expense of PAC Board Kamra. A contract will be signed between PAC Board Kamra and freight forwarder / service provider after tendering process.
- (e) Bids must be submitted on the basis of USD only. However, Grand total in Pak Rupees must be written on quotation including all charges / taxes / duties / formalities etc. (Breakdown of taxes, insurance etc to be provided).

2. CONDITION GOVERNING CONTRACTS. The "Contract" made as a result of this Tender Inquiry shall mean the agreement entered in to between the both parties. PACB Contract Form (PACB – 03) in accordance with the law of contract Act, 1872 and those contained in PAC purchase procedures and other special conditions that may be added to given contract for the transportation of PAC stores specified therein.

3. **SINGLE/MULTIPLE OFFERS:** Only one offer can be made in relevant currency for transportation of stores. Multiple rates, if quoted, will be rejected. Multiple quotations against the tender will also be rejected.
4. **DATE & TIME FOR RECEIPT OF TENDER:** The tender must reach Directorate of Central Procurement (DCP) PAC Kamra by the date and time specified in the **Schedule To Tender (Annexure “A”)**. It should clearly endorse “Tender for transportation and freightage of Defense Stores from Kamra to Nigeria (Kaduna) and Back” on the envelope. Tenders received after the appointed time will, NOT be entertained. The appointed time will, however fall on next working day in case of closed/forced holiday, telegraphed / Faxed / Telexed bids will be rejected unless specifically asked for.
5. **TIME LINE:** Move is tentatively scheduled in the 1st week of May, 2017. However, the exact date will be communicated to successful bidder at later stage.
6. **COMMERCIAL OFFER.** It shall indicate prices quoted in figures as well as in words and clearly marked with tender number and date of opening. Grand total in Pak Rupees must be written on quotation including breakdown of all service charges / taxes / duties / formalities etc. Detention charges may be quoted separately.
7. **RIGHTS RESERVED:** PAC Board Kamra reserves the right to accept or reject any offer. The reasons of rejection will be intimated to the unsuccessful bidders. Moreover, past performances of the firms may also be considered.
8. **ADDITION AND DELETION OF STORE:** PAC Kamra has the right to increase or decrease the quantity of stores and cancellation of the contract partially or fully without any financial repercussion on either side without assigning any reason within 30 days of signing the contract. Such information will be passed on to the firm through the fastest means e.g. telephone, telegram or fax etc.
9. **VALIDITY OF QUOTATION:** The quotation should be valid till **31 December, 2017**.
10. **APPLICATION OF OFFICIAL SECRET ACT 1923:** All matters connected with this inquiry and subsequent actions arising thereafter fall within the scope of the Pakistan Official Secret Act 1923 which forbid providing contractual information to an authorized / un-concerned person / organization. It is therefore, requested to ensure complete secrecy regarding documents and stores concerned with the inquiry to limit the number of employees having accesses to this information.
11. **DISQUALIFICATION:** Offers are liable to be rejected if: -
(Please Read Carefully)
- (a) There is deviation from any instruction described in this invitation to tender.
 - (b) Offers are found conditional or incomplete in any respect.
 - (c) Multiple quotations against the tender.
 - (d) Offer received later than appointed time and date.
 - (e) Offer subject to restriction of Export License.
 - (f) Over writing /erasing in prices.
 - (g) Change in prices by the firm after opening of commercial offers unless asked by Directorate of Central Procurement PAC Board.
 - (h) Validity of offer is not quoted as required in IT or made subject to confirmation letter.
 - (j) Offers not accompanied with prescribed tender/ Challan fee of Rs. 100/-
 - (k) Bid Security not provided.

12. **PAYMENT:** 100% Payment will be made after completion of assignment to the successful bidder by DBA PAC Board.

13. **FAX QUOTATION:** Fax / Email quotations will not be accepted except when specifically called for under emergency / urgency, however, Fax / Email quotation, if received will only be considered subject to condition that original Performa invoice for each quotation is received within 7 days of Tender Inquiry opening or as advised by procurement agency. In case original quotation is not received within specified time, the offer will be excluded from the competition without any notice to quotee.

14. **TENDER OPENING:** Representative of Foreign Liaison Office will not be allowed to attend Tender Opening unless it is registered with Pakistan Aeronautical Complex Kamra. No unauthorized person will be allowed to attend the tender opening.

15. **BID SECURITY:** The Bid Security @ 5% (not exceeding 0.15 M) will be deposited by all firms irrespective of registration status in favour of "PAC Revolving Funds" in the form of CDR at the time of opening tenders. Bid Security will be returned to all firms except three commercially lowest bidding firms on finalization of commercial quotes whereas Bid Security to the 2nd and 3rd commercially lowest bidders will be returned on signing of the contract. Bid Security of the contract concluding firm will be returned on submission of bank guarantee and on receipt of performance bank guarantee acceptance certificate from DBA PAC Board. Quotations once submitted cannot be withdrawn (Partially/Fully) during validity of the quotation. Firms not complying with the IT instructions would be liable for disciplinary action beside forfeiture of the earnest money.

Note: - No Quote will be accepted without Bid Security. However, Bid Security must be provided in shape of CDR in favor of PAC Revolving Fund otherwise your quotation will be rejected.

16. **AGENCY AGREEMENT:** Valid, original agency agreement should be attached with the quotation.

17. **SECURITY DEPOSIT:** The freight forwarder / firm will submit 10% performance bank guarantee against the contract.

18. **WITHDRAWAL OF OFFER:** If the firm withdraws its offer or backs out from providing services won by the firm within validity period at any stage of contract finalization, the Competent Authority may place such firm under Embargo for a period of six months, which may extend up to one year beside forfeiture of the bid security.

19. **TREASURY CHALLAN:** Offer must be accompanied by Challan Form No. F-32A of Rs, 100/- obtained from State Bank of Pakistan/ Govt treasury under "**NIDA 3-4**" PAC Revolving Fund on behalf of "Director Central Procurement PAC Board Kamra". Only one offer can be made for same item on one Challan. Multiple offer / rates, if quoted will be rejected.

20. **PRIOR INTIMATION REGARDING SUBMISSION OF QUOTATION:** To avoid misplacement of the quotations, all quotee firms are to intimate this office regarding dispatch of their quotation giving details of the courier through telephone / fax, so that courier service may be tracked to ensure your participation in the competition.

21. PHOTO COPIES OF DOCUMENTS: Following information's / copies of document must be provided with offer: -

- (a) Photo copies of valid registration of firm / foreign principal with PACB / DGDP.
- (b) A copy of letter showing firm's financial capability & Bank statement.
- (c) National Tax number (NTN), Sales Tax Registration Certificate.

Yours sincerely,

22. Clarifications to Tender:

In case any clarification is required firm may contact following:-

Technical Clarification: Directorate of Logistics AMF PAC Kamra Tel No 051-90990-5290
(Email: amflog@pac.org.pk)

Bidding Procedure: Directorate of Procurement PAC Board Kamra Tel No 051-90990-2543
(Email: adcp@pac.org.pk)

(FAHEEM MUMTAZ)

Flight Lieutenant
Asstt Dir Central Procurement
PAC Board Kamra
Tel: 051-90990-2543

Enclosure: -

- (i) Schedule of Tender (Annex "A")
- (ii) Questionnaire (Annex "B")
- (iii) Under Taking (Annex "C")

SCHEDULE OF TENDERTender Inquiry No: - **PACB/751/020317R96/0929/P-2**TENDER SUBMISSION TIME: -
TIME & DATE OF OPENINGBefore or by 1030 Hrs on opening date
1100 Hrs on 06-04-2016
Extended upto 17-04-2016**TRANSPORTATION OF DEFENCE STORES FROM
PAF BASE MINHAS KAMRA(PAKISTAN) TO
KADUNA AIRBASE (NIGERIA)AND BACK
(As Per Following Details)****Required Aircraft = IL-76 Aircraft or equivalent****TENTATIVE DETAILS OF LOAD FOR AIRLIFT :- FROM KAMRA (PAKISTAN) TO KADUNA (NIGERIA)**

S No	No of Boxes / Loose Items	Description of Defence Stores	Qty	Weight (Kg)	Weight (Lbs)	Dimensions (cm)		
						Length	Width	Height
1	Box No 01	Wing Stand Box	1	210	462	397	85	135
2	Box No 02	Wing Stand Box	1	210	462	397	85	135
3	Box No 03	Wing Stand Box	1	210	462	397	85	135
4	BOX NO 04	Wing Stand Box	1	210	462	397	85	135
5	BOX NO 05	Wing Stand Box	1	210	462	397	85	135
6	Box No 06	Aileron Stand Box	1	23	50.6	160	73	73
7	Box No 07	Aileron Stand Box	1	23	50.6	160	73	73
8	Box No 08	Aileron Stand Box	1	23	50.6	160	73	73
9	Box No 09	Aileron Stand Box	1	23	50.6	160	73	73
10	Box No 10	Aileron Stand Box	1	23	50.6	160	73	73
11	Box No 11	Elevator Stand Box	1	40	88	163	74	110
12	Box No 12	Elevator Stand Box	1	40	88	163	74	110
13	Box No 13	Elevator Stand Box	1	40	88	163	74	110
14	Box No 14	Elevator Stand Box	1	40	88	163	74	110
15	Box No 15	Elevator Stand Box	1	40	88	163	74	110
16	Box No 16	Flap Stand Box	1	100	220	267	71	69
17	Box No 17	Flap Stand Box	1	100	220	267	71	69
18	Box No 18	Flap Stand Box	1	100	220	267	71	69
19	Box No 19	Flap Stand Box	1	100	220	267	71	69
20	Box No 20	Flap Stand Box	1	100	220	267	71	69
21	Box No 21	Wing Strut Box	1	70	154	196	36	36
22	Box No 22	Wing Strut Box	1	70	154	196	36	36
23	Box No 23	Wing Strut Box	1	70	154	196	36	36
24	Box No 24	Wing Strut Box	1	70	154	196	36	36
25	Box No 25	Wing Strut Box	1	70	154	196	36	36
26	Box No 26	GSE/GHE	1	220	484	115	115	80
27	Box No 27	GSE/GHE	1	200	440	115	115	80
28	Box No 28	Spare Consumables and	1	200	440	180	180	105
29	Box No 29	Spare Consumables and	1	200	440	180	180	105
30	Box No 30	Wing Stand Box	1	210	462	397	85	135

31	Box No 31	Flap Stand Box	1	100	220	267	71	69
32	Box No 32	Aileron Stand Box	1	23	50.6	160	73	73
33	Box No 33	Rudder Assy Box	1	30	66	92	153	36
34	Box No 34	Forward canopy Box	1	60	132	150	120	60
35	Box No 35	Dynon Kit	1	30	66	120	90	60
36	Box no 36	Cowlings Upper and Lower	1	50	110	150	120	60
37	Box no 37	Cowlings Upper and Lower	1	50	110	150	120	60
38	Box no 38	Technical Orders/Publications	1	25	55	90	40	30
39	Box no 39	SMK A/C Model 6FT	1	70	154	241	180	104
40	Loose Item No 01	Aircraft Fuselage including Engine and Landing Gear	1	610	1342	701	274	259
41	Loose Item No 02	Aircraft Fuselage including Engine and Landing Gear	1	610	1342	701	274	259
42	Loose Item No 03	Aircraft Fuselage including Engine and Landing Gear	1	610	1342	701	274	259
43	Loose Item No 04	Aircraft Fuselage including Engine and Landing Gear	1	610	1342	701	274	259
44	Loose Item No 05	Aircraft Fuselage including Engine and Landing Gear	1	610	1342	701	274	259
45	Loose Item No 06	Tail Support	4	20	44	Engage under A/C		
46	Loose Item No 07	Front Support	1	5	11	46	30	30
47	Loose Item No 08	Wing Fuel Tank Flushing Stand	1	80	176	397	85	135
48	Loose Item No 09	Hosting Tool	1	30	66	150	45	
49	Loose Item No 10	Wing Repair Dolly	1	60	132	400	80	110
50	Loose Item No 11	SMK A/C Model Stand	1	50	110	150	90	60
Total				6978	15352			

TENTATIVE DETAILS OF LOAD FOR AIRLIFT :- FROM KADUNA (NIGERIA) TO KAMRA (PAKISTAN)

S No	No of Boxes / Loose Items	Description of Defence Stores Stand Box	Qty	Weight (Kg)	Weight (Lbs)	Dimensions (cm)		
						Length	Width	Height
1	Box No 01	Wing Stand Box	1	210	462	397	85	135
2	Box No 02	Wing Stand Box	1	210	462	397	85	135
3	Box No 03	Wing Stand Box	1	210	462	397	85	135
4	Box No 04	Wing Stand Box	1	210	462	397	85	135
5	Box No 05	Aileron Stand Box	1	23	50.6	160	73	73

6	Box No 06	Aileron Stand Box	1	23	50.6	160	73	73
7	Box No 07	Aileron Stand Box	1	23	50.6	160	73	73
8	Box No 08	Aileron Stand Box	1	23	50.6	160	73	73
9	Box No 09	Elevator Stand Box	1	40	88	160	73	73
10	Box No 10	Elevator Stand Box	1	40	88	160	73	73
11	Box No 11	Elevator Stand Box	1	40	88	160	73	73
12	Box No 12	Elevator Stand Box	1	40	88	160	73	73
13	Box No 13	Wings Flap Stand Box	1	100	220	267	71	69
14	Box No 14	Wings Flap Stand Box	1	100	220	267	71	69
15	Box No 15	Wings Flap Stand Box	1	100	220	267	71	69
16	Box No 16	Wings Flap Stand Box	1	100	220	267	71	69
17	Box No 17	Wing Strut Stand Box	1	70	154	196	36	36
18	Box No 18	Wing Strut Stand Box	1	70	154	196	36	36
19	Box No 19	Wing Strut Stand Box	1	70	154	196	36	36
20	Box No 20	Wing Strut Stand Box	1	70	154	196	36	36
21	Box No 22	Tools Kit Box	1	220	484	115	115	80
22	Box No 25	Technical Orders/Publications Box	1	25	55	95	50	40
23	Box No 26	GHE/GSE Box	1	220	484	115	115	80
24	Loose Item No 01	Aircraft Fuselage including Engine and Landing Gear	1	610	1342	715	260	220
25	Loose Item No 02	Aircraft Fuselage including Engine and Landing Gear	1	610	1342	715	260	220
26	Loose Item No 03	Aircraft Fuselage including Engine and Landing Gear	1	610	1342	715	260	220
27	Loose Item No 04	VIP Ladder	1	55	121	136	113	163
28	Loose Item No 05	Ladder	1	8	17.6	175	40	6
29	Loose Item No 06	Straight Edge	1	5	11	51	19	11
30	Loose Item No 07	Flag poles	6	48	105.6	250	32	32
31	Loose Item No 08	Engine Build up stand	1	130	286	147	134	118
Total				4725	10395			

SPECIAL NOTES / INSTRUCTIONS
(Please Read Carefully)

01. PAC/AMF, its customers and regulatory authorities reserve the right of access to all facilities of firms coupled with sub-tier suppliers in applicable to assignment task provided to PAC / AMF under contracts concluded by PAC Board.

02. Services required on CIF Basis from freight forwarders / firms with accumulative charges fulfilling under mentioned criteria.

- a) Air freight from Kamra (OPMS) to Nigeria (Military base Kaduna) and Kaduna to Kamra. Cargo will be ready for loading at Kaduna and can be loaded in aircraft after unloading of cargo transported from Kamra (OPMS) to Kaduna.
- b) Insurance cover to all the equipment will be the responsibility of freight forwarder / firm and legitimate documents for same should be provided before ferry.
- c) Store should be airlifted in independent aircraft (only reserved for this move) from both sides.
- d) Port Handling/ services charges are to be borne by freight forwarder / firm.
- e) Detention charges may be quoted separately.
- f) Move is tentatively schedule in the 1st week of May, 2017. However, the exact date will be communicated to successful bidder at later stage.
- g) The requisite documentation regarding aircraft worthiness and crew qualification shall be required as per international standard well before the ferry(at least 03 weeks prior to ferry).
- h) Crew immigration requirements will be responsibility of freight forwarder / firm.
- J) Packing/ Crating and Stuffing/ de-stuffing of load in aircraft will be the responsibility of PAC Team; However, other supporting equipment i.e. Straps, hooks, pallets etc will be the responsibility of freight forwarder.
- k) Landing, navigational, parking, Ground handling charges etc are to be paid by freight forwarder at all locations. Companies like Air Eagle etc (authorized for ground handling) may be approached to determine all applicable charges at Kamra (OPMS).
- l) En-route clearance / overhead flying permissions for airspace usage is responsibility of freight forwarder / firm.
- m) Landing permission other than PAC Kamra and Kaduna will be responsibility of firm / freight forwarder.
- n) Security clearance of crew at PAC Kamra & Kaduna will be assisted by PAC Kamra. However, requisite details i.e Passport copies of crew etc are to be provided by firm 03 weeks prior to ferry.
- p) In case of stay / night stay, utilization of rooms / refreshment etc all charges will be paid by firm / freight forwarder.
- q) 8-10 Personnel of PAC will also accompany the aircraft (From Kamra to Kaduna only). Document with details of passengers will be intimated to vendor.
- r) Loading / unloading timing will persist for 8-10 Hours.

- s) Vendor must be in possession of copies of computer documents set which all to be handed over to air movement personnel at PAF Base Minhas, DCP PACB, DPS AMF and Project office NAF. Hired Cargo aircraft IL-76 must be in possession of LEAP (Life Enhancement Programme) certification and Airworthiness certification. Document related to the cargo includes Load manifest and Passenger manifest duly signed by Custom Inspector (Export) immigration Officer in 8 to 10 copies of computer documents set which all to be handed over to air movement personnel at PAF Base Minhas, DCP PACB, DPS AMF and Project office AMF.
03. Fuel JP-8 will be available at PAC Kamra on 100% advance payment. However, at Military Landing strip at Nigerian Air Base Kaduna fuel is not available. Requirement of fuel is to be communicated 01 week prior to ferry for making requisite arrangement. Current Price of Fuel JP-8 is Rs 54.96 and additional 20% departmental and 10% expense charges are applicable.
04. At Nigeria landing facility is not available for night mission.
05. Payment will be made as per PAC Board procedure.
06. Grand total in Pak Rupees must be written on quotation including breakdown of all charges / taxes / duties / Insurance formalities etc.
07. Participating freight forwarder/ firm must be authorized for transportation of military stores by all the concerned agencies involved in the said move.
08. Taxes would be paid / deducted as per existing Government Rules.
09. Flight plan for complete journey / ferry is to be shared with PAC Kamra well before the ferry for arranging landing permission at PAF Base Minhas Kamra and Kaduna.
10. Flight plan for ferry to Kaduna from PAF Base Minhas, Kamra must be submitted to ATC, PAF Base, Minhas Kamra (OPMS) immediately after landing at Kamra
11. The qualifying freight forwarder / firm of the tender will have to enter into a contract with PAC Board Kamra before the execution of the assigned task.
12. Participating bidders are required to provide IL-76. Loading of cargo will be responsibility of PAC and cargo will be uplifted in single ferry.
13. Runway length at karma and Kaduna is suitable for landing of IL-76 as IL-76 has successfully landed at both runways previously.
14. Insurance of store may be carried out on estimated value of complete store as USD 5.4 Million.

QUESTIONNAIRE TO BE FILLED IN BY BIDDER

Firm / Freight forwarder is required to provide confirmation of following points and in case of any change, same is to be highlighted in remarks column.

S.No	Description	Yes/No	Remarks
1.	Whether services offered conform to the requirement and confirmation to this effect has been made in the quotation		
2.	Whether deviation from the demanded requirement is attached with		
3.	Whether complete quotation has been submitted in duplicate		
4.	Whether the prices are exclusive of taxes/duties if so whether taxes/duties have been shown separately.		
6.	Whether original invoice Performa from principal has been enclosed herewith.		
7.	Whether copy of valid registration/business authorization and indexation of firm have been enclosed herewith		
10.	It is confirmed that no Taxes / Duties & Dues payable to Pakistan Govt are outstanding at the part of vendor / firm.		
11.	Whether tender fee challan amounting to Rs 100/- has been enclosed herewith.		
12.	Whether details of financial capability, bank statement and financial load of contracts outstanding against your firm have been provided.		
13.	Whether time frame for execution of the contract is acceptable.		
14.	Validity Period of quote is as per IT.		
15.	10% PBG will be provided within 30 days after signing of contract		
16.	Complete details of beneficiary have been provided		
17.	Complete details of foreign bank for payment have been provided		
18.	Bid Security is in the shape of CDR		
20.	Port of shipment and port of destination and in route stay have been mentioned.		
21.	Valid, original agency agreement has been attached with quotation.		
22.	Copy of NTN, Sales Tax certificate has been attached.		
23.	Offer is without any condition		

Dated: _____

(Signature of Bidder & Stamp)

UNDER TAKING
(Fill in and Return)

To,

**Member Commercial
Pakistan Aeronautical Complex Board
Kamra Distt Attock**

Dear Sir,

I/We hereby offer to provide PAC Board the Transportation and freightage of defence stores from karma (Pakistan) to Kaduna (Nigeria) and back detailed in the Schedule to Tender or such portion thereof as you may specify in the contract at the prices given in Form and further agree that this offer will remain valid up to _____ and will not be withdrawn or altered in terms of rates quoted and the condition stated therein on or before this date. I/We shall be bound by your communication of acceptance to be dispatched within the prescribed time.

I/We understood the instructions to Tenders and condition of contract as laid down in Form **PACB-10** titled "**General Conditions Governing Contract**" and thoroughly examine requirement / drawing and / or patterns quoted in the Schedule to Tender and am/are fully aware to the nature of the stores required to be transported from karma (Pakistan) to Kaduna (Nigeria) and back

Witness's Signature:

Name:

N.I.C No.

Address:

Date:

Signature of Tenderers:

Name:

N.I.C No.

Capacity in which Signing:

Address:

Date:

Tel: Telex/Fax