

## STUDENTS AFFAIRS DEPARTMENT

**Kindly Provide all students data in MS Excel Sheet in hard & soft copy as per under mentioned sample format.**

S No	Gender	University	Student Name	Father Name	CNIC No	Present Residential Address	Mobile No	Technology
1	M	PAF-KIET	Ali	Haider	1234567	XYZ street tehsil distt city	1234567	Electrical Engg
2	F	UET Taxila	Saira	Usman	1234567	XYZ street tehsil distt city	1234567	Mechanical Engg

### **PROVIDE THESE FORMS FOR EACH STUDENT**

#### **1st Set:-**

- |    |   |     |         |
|----|---|-----|---------|
| 1. | Police Character Verification Certificate ( <b>Original</b> ) |     | 01 Copy |
| 2. | Student Character verification forms                          | -“- | 01 Copy |
| 3. | Undertaking Certificate by institute                          | -“- | 01 Copy |
| 4. | CNIC copy   |     | 01 Copy |
| 5. | Parent / Guardian Certificate on 100 Rs Affidavit             |     | 01 Copy |

#### **2nd Set:-**

- |    |   |     |         |
|----|---|-----|---------|
| 1. | Police Character Verification Certificate (Photocopy) |     | 01 Copy |
| 2. | Student Character verification forms                  | -“- | 02 Copy |
| 3. | CNIC  | -“- | 02 Copy |

#### **3rd Set:-**

- |    |   |     |         |
|----|---|-----|---------|
| 1. | Police Character Verification Certificate (Photocopy) |     | 01 Copy |
| 2. | Student Character verification forms                  | -“- | 01 Copy |
| 3. | CNIC  | -“- | 01 Copy |

**NOTE:** - Photographs staple on student's Character Verification forms attested from back. Any student fails to submit all these forms will not be entertained for internship at PAC Kamra.

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