

GOVERNMENT OF PAKISTAN  
MINISTRY OF DEFENCE

**AIRCRAFT MANUFACTURING FACTORY**

**PAKISTAN AERONAUTICAL COMPLEX**

**KAMRA**

**INVITATION TO TENDER AND GENERAL INSTRUCTIONS TO TENDERERS**

**(FOR)**

**Tender No. AMF/751-A/4604/463/Log**

Directorate of Logistics 751-A  
Aircraft Manufacturing Factory  
Pakistan Aeronautical Complex  
Kamra Distt. Attock  
Telephone: 051-9099-5893,5797

Fax No 051-9225513  
05 September, 2019

**PPRA & PAC Websites**

Dear Sir,

1. I invite you to tender for supply of store mentioned in the **"Schedule of Store"** on prescribed format attached as **Schedule to Tender (Form PACB -02A)**
2. **CONDITIONS GOVERNING CONTRACTS (PACB-10)**. The "Contract" made as a result of this Tender Inquiry shall mean the agreement entered into between the parties that is the "Purchaser" and the "Seller" on PACB Contract Form PACB - 03 in accordance with the law of contract Act, 1872, General Conditions contained in PACB - 10 and other special conditions that may be added to the given contract for the supply of PAC stores specified therein.
3. **DELIVERY OF TENDER.**
  - (a) **Technical Offer:** It shall contain all relevant specification in a separate envelope and clearly marked "**Technical Offer without prices**", tender number and date of opening.
  - (b) **Commercial Offer:** It shall indicate prices quoted in figures as well as in words, along-with essential literature / brochure and clearly marked on face of a separate envelope "**Commercial Offer with prices**", tender number and date of opening.
  - (c) **Earnest Money:** Earnest money @ 2% of bid value in shape of bank draft/CDR/Pay order in the name of MD AMF PAC Kamra must be enclosed in separate envelope and clearly marked on face as "Earnest Money against Tender No-----"along-with name of the participating firm. **If any firm submitted earnest money of less amount (less than 2% of his bid value), the offer of the firm will be rejected and earnest money will be forfeited.**

(d) All the above-mentioned 03 "**envelopes**" of Commercial & Technical offers and Earnest Money should be enclosed in one cover, properly sealed and bear the address of Directorate of Logistics 751-A. Aircraft Manufacturing Factory, PAC Kamra with tender number and opening date.

(e) Technical offer i.e. without prices will be opened on the date and time mentioned at [Annex "B"](#) of tender. However time and date for opening of Commercial offers of all those firms whose technical offers are accepted will be intimated later on. Offers which are not technically accepted will be returned to the firms un-opened.

4. **FORM PACB - 02A & PACB - 02B:** Form [PACB - 02A](#) & [PACB - 02B](#) (**Annexure B & C**) duly filled-in are to be attached with the offer duly signed by the authorized signatory person.

5. **SINGLE/MULTIPLE OFFERS:** Only one offer can be made in relevant currency for same item. Multiple rates, if quoted, will be rejected.

6. **DATE & TIME FOR RECEIPT OF TENDER:** The tender must reach to Directorate of Logistics 751-A. Aircraft Manufacturing Factory, PAC Kamra by the date and time specified in the [Schedule to Tender](#) (PACB - 02A attached). Tenders received after the appointed time will not be entertained. The appointed date & time will, however fall on next working day in case of closed/forced holiday. Telegraphed / Faxed / Telexed bids will be rejected unless specifically asked for.

7. **DELIVERY PERIOD:** Stores are required within 90 days after signing of contract. Offers with minimum delivery period are likely to be preferred. However delivery period is to be factual as no extension will be subsequently granted except under unavoidable circumstances beyond control of SELLER or under Force Majeure for which intimation with full justification / evidences is to be dispatched well in advance for consideration.

8. **ADDITION AND DELETION OF STORE:** The purchaser has the right to increase or decrease the quantity of any item and cancellation of the contract partially or fully without any financial repercussion on either side without assigning any reason within 30 days of signing the contract. Such information will be passed on to the SELLER through the fastest means e.g. telephone or fax etc.

9. **VALIDITY OF QUOTATION:** The quotations must be valid till 30 June, 2020. Quotations with no validity period or less validity period will be rejected at the time of opening of technical tender.

10. **TECHNICAL LITERATURE, SPECIFICATIONS AND INTERCHANGEABILITY:**

Offers are to be submitted in duplicate supported by brochures and technical literature in original. Offers must conform to tender specifications. A certificate of complete interchangeability must be endorsed on the quotation for all substitute or in-lieu items, otherwise the same are likely to be rejected. A copy of relevant page of publication must be attached to prove correctness of offered / interchangeable / in-lieu item. Prices of master, substitute and in-lieu items must be quoted separately.

11. **DEVIATION FROM SPECIFICATIONS:** Stores received at consignee, if found not conforming to the contract specifications will be rejected and replacement in accordance with contractual specifications against rejected stores would be provided to consignee as per delivery schedule laid down in the contract. The replacement will be provided without any additional cost. In case stores are rejected after delivery schedule of the contract,

replacement is to be provided at the earliest or by the date advised by Directorate of Logistics 751-A AMF PAC Kamra. Rejected store will be returned after receipt of its replacement.

12. **PACKING:** Stores must be dispatched in standard trade packing unless otherwise specified to protect them against any damage. Any loss/damage caused due to poor packing will be recovered from the Supplier

13. **RESTRICTION OF EXPORT / IMPORT LICENSE:** Offer subject to restriction of Import/Export License will not be entertained.

14. **APPLICATION OF OFFICIAL SECRET ACT:** All matters connected with this inquiry and subsequent actions arising thereafter fall within the scope of the Pakistan Official Secret Act 1923 which forbid providing contractual information to unauthorized / unconcerned person/organization. The firms are therefore, requested to ensure complete secrecy regarding documents and stores concerned with this inquiry to limit the number of employees having access to this information.

15. **PRICES** The prices quoted must be per unit of issue / accounting unit as shown in the "Schedule to Tender" inclusive of all taxes and duties on **"FOR" Kamra basis**. The breakdown of 'equipment cost' and sales tax is to be indicated separately. The prices must be stated for each item separately both in figures and words in Pak currency. Over writing / erasing in prices will be rejected.

16. **COUNTRY OF MANUFACTURE** Country /place of manufacture of stores is to be provided along-with offer.

17. **DISQUALIFICATION:** Offers will be rejected at the time of opening of tenders if any of the following discrepancies were found: -

- a. There is deviation from any instruction described in this invitation to tender.
- b. Multiple rates are quoted against one item.
- c. Relevant brochure / technical literature is not provided.
- d. Form **PACB-02A (Schedule of stores), PACB-02B (Undertaking) and App-D (Questionnaire)** duly filled-in and signed by authorized signatory are not received with the offer.
- e. Offer received late from the time and date mentioned in the tender.
- f. Earnest money not provided in shape of bank draft/CDR/Pay Order in the name of MD AMF PAC Kamra.
- g. Amount of earnest money is less than 2% of bid value
- h. Delivery period is more than 90 days after confirmation of order / contract.
- i. Over writing /erasing in prices. Change in prices by the supplier after opening of commercial offers unless asked by competent authority.
- j. Validity of offer is not quoted as required in IT or made subject to confirmation letter.
- k. Earnest money not provided in shape of bank draft/CDR/Pay Order in the name of MD AMF PAC Kamra.
- l. Offer with Prior sale condition.

18. **PAYMENT:**  
100% payment after delivery and acceptance of stores with 05% performance bank guarantee.

19. **BANK GUARANTEE:** Bank Guarantee from 05% to 10% may be imposed on the award of contract under the provision of **PACB - 10** (General Condition Governing Contracts).

20. **INSPECTION / ACCEPTANCE OF STORES:-** Stores will be inspected and accepted at AMF PAC Kamra as per schedule of stores of the contract. Warranty / Guarantee for period of one year will be applicable for stores commencing from the receipt of store at consignee.

21. **CHECKING OF STORES:** Store will be opened / checked at consignee in the presence of representative of firm if he arrives within 15 days after dispatch of invitation letter.

22. **TENDER OPENING:** Only authorized person of firm will be allowed to attend tender opening.

23. **WITHDRAWAL OF OFFER:** If the firm withdraws its offer within validity period the Competent Authority may place such firm under Embargo for a period of six months, which may extend upto one year / forfeited the earnest money.

24. **SEQUENCE OF QUOTATION:** Quotation must be prepared according to the serial no of Schedule to Tender (Form **PACB-02A**).

25. **FAX QUOTATION:** Fax / Email quotations will not be accepted except when specifically called for under emergency / urgency,

26. **EARNEST MONEY:** Earnest money @ 2% of the tender value must be attached with offers by all participating firms. Earnest money can be provided in shape of bank draft / pay order / CDR in the name of MD AMF PAC Kamra. Earnest money will be returned to unsuccessful contractors on conclusion of the contract and to successful contractor on submission of performance bank guarantee. The earnest money may be forfeited / confiscated in case the firm deviates from the quotation within its validity.

Yours sincerely,

**(PERVEZ AKHTAR BHATTI)**  
Group Captain  
Director Logistics (751-A)  
AMF, PAC Kamra  
Tel No. 051-90995893

**Enclosures: -**

**SCHEDULE OF STORES**

**SCHEDULE TO TENDER**

**UNDER TAKING**

**QUESTIONNAIRE**

**Form (PACB - 02A)**

**Form (PACB - 02B)**

**App-D**

**SCHEDULE OF STORES**TENDER INQUIRY NO: - **AMF/751-A/4604/463/Log**

TENDER SUBMISSION TIME: -1130 HRS on 23-09-2019

TIME &amp; DATE OF OPENING: - 1200 HRS on 23-09-2019

**PROCUREMENT OF PM SERVO MOTOR (QTY-02)****AS PER FOLLOWING TECHNICAL DETAILS**

<b>S No</b>	<b>Part No</b>	<b>Description</b>	<b>U/I</b>	<b>Qty</b>
<b>1</b>	3528T0000000TAC-CG	<b>PM SERVO MOTOR</b> As per OEM standard specs OEM: CMC USA  (The motor is required as spare part to replace the defective motor of Coordinated Measuring Machine)	Ea	02

## Notes:

- a. The stores must be factory new and free from damage, corrosion and other forms of deterioration.
- b. OEM Quality certificate and certificate of conformance would be required with the stores

**PAKISTAN AERONAUTICAL COMPLEX KAMRA  
AIRCRAFT MANUFACTURING FACTORY****Schedule to Tender**

- 1 TENDER INQUIRY NO **AMF/751-A/4604/463/Log**
2. Time and Date of opening Tender at 1200 Hrs on 23-09-2019

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Item No	Description of stores and specifications	Unit of issue	Qty	Price per unit	GST @	Total price (with GST)

**Grand Total** \_\_\_\_\_**Signature of Tenderer**

(Capacity in which signing)

**UNDER TAKING**

**(Fill in and Return)**

To:

**Managing Director,**  
Aircraft Manufacturing Factory  
Pakistan Aeronautical Complex,  
Kamra Distt Attock

Dear Sir,

1. I/We hereby offer to supply to AMF PACB the stores detailed in the Schedule to Tender or such portion thereof as you may specify in the contract at the prices given in Form **PACB - 02A** and further agree that this offer will remain valid upto **30-06-2020** and will not be withdrawn or altered in terms of rates quoted and the condition stated therein on or before this date. I/We shall be bound by your communication of acceptance to be despatched within the prescribed time.

2. I/We understood the instructions to Tenders and condition of contract as laid down in Form **PACB - 10** titled "**General Conditions Governing Contract**" and thoroughly examine specification / drawing and / or patterns quoted in the Schedule to Tender and am/are fully aware to the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

3. I/We have read the **conditions of disqualification** at para-17 of "General Conditions Governing Contract". I/We fully agree to these conditions.

Yours faithfully

**Witness's Signature:**

Name:

C.N.I.C No.

Address

Date:

**Signature of Tenderers :**

Name:

C.N.I.C No.

Capacity in which Signing

Address:

Date:

Tele:

Fax

**QUESTIONNAIRE TO BE FILLED IN BY TENDERER**

1. Whether stores offered confirm to the specifications given in the schedule of stores. Yes /No
2. Whether there is any deviation from the demanded specification attached with **Form PACB - 02A**. Yes / No
3. Whether technical & commercial quotations have submitted in separate sealed envelopes and prices have been shown on commercial quote only. Yes / No
4. Whether GST is shown separately. Yes / No
5. Whether **Form PACB - 02A and 02B** duly filled and signed by the Tenderer have been returned in here-with this tender . Yes / No
6. Whether detail of outstanding (not completed) contracts with PAC factories / PAC Board is attached here-with this tender . Yes / No
7. Whether relevant brochure / technical details of the offered items is attached here-with this tender. Yes / No
8. Whether store can be delivered to AMF within 90 days (or less time) after signing of contract, concluded against this tender. Yes / No
9. Whether quotation is valid till 30-06-2020. Yes / No
10. Whether firm is available on FBR's ATL (Active Taxpayer List) at the time of submitting tender. Yes / No
11. Whether earnest money @2% of bid value is attached here-with this tender in shape of \_\_\_\_\_ (PO/CDR/Bank draft). Yes / No.

\_\_\_\_\_  
**(Signature of Tenderer)**

\_\_\_\_\_  
**(Name in Block Letters)**

\_\_\_\_\_  
**(Appointment in the Firm)**

**Dated: -** \_\_\_\_\_