

**GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE PRODUCTION
PAKISTAN AERONAUTICAL COMPLEX BOARD
KAMRA**

INVITATION TO TENDER AND GENERAL INSTRUCTIONS TO TENDERER

Tender No. PACB/751/290317R102/0950/P-2

Directorate of Central Procurement
Pakistan Aeronautical Complex Board
Kamra Distt. Attock

Email: adcp@pac.org.pk

Tel: 051-9099-2543, 2244

Fax: 0092 (57) 9317491

15 April, 2017

To:

PPRA & PAC Website

Dear Sir,

Quotations are required from reputable firms fulfilling under-mentioned criteria for airlift i.e Transportation of Defence Stores from PAC Kamra to Al Udeid Air Base, Doha, Qatar as per details in the attached **Schedule to Tender (Annexure "A")** and special instructions to tender.

1. DELIVERY OF TENDER.

- (a) **Technical Offer:** It shall contain all relevant specifications along with essential literature / brochure in duplicate in a separate envelope and clearly marked "**Technical Offer without prices**", tender number and date of opening.
- (b) **Commercial Offer:** It shall indicate prices quoted in figures as well as in words and clearly marked on face of a separate envelope "**Commercial Offer with prices**", tender number and date of opening.
- (c) Both the "**Envelops**" of Technical offers and Commercial should be enclosed in one cover, properly sealed and bear the address of Directorate of Central Procurement (DCP) PACB Kamra with tender number and opening date.
- (d) Technical offer i.e. without prices will be opened on the date and time mentioned at Annex "A" of tender. However time and date for opening of Commercial offers of all those firms whose technical offers are accepted will be intimated later. Commercial offers of firms, which are not technically accepted will be returned to the firms un-opened.

2. TERMS AND CONDITIONS .

- (a) The quotation must be comprehensive encompassing clear commitment to provide door to door shipment from Minhas (OPMS) to Al Udeid Air Base Doha, Qatar. No terms and conditions such as excluding a particular function or formality / charges should accompany the quotation.

(b) The firm will be responsible for all formalities / clearance and liabilities / charges at all stages / Air Ports.

(c) The participating Firm must be authorized for transportation of Military stores by all the concerned agencies involved in the said move.

(d) Transportation of the cargo is taking place on the expense of PAC Board Kamra. A contract will be signed between PAC Board Kamra and freight forwarder / service provider after tendering process.

(e) Bids must be submitted on the basis of **USD** only. However, Grand total in Pak Rupees must be written on quotation including all charges / taxes / duties / formalities etc. (Breakdown of taxes, insurance etc to be provided).

3. CONDITION GOVERNING CONTRACTS. The “Contract” made as a result of this Tender Inquiry shall mean the agreement entered in to between the both parties. PACB Contract Form (PACB – 03) in accordance with the law of contract Act, 1872 and those contained in PAC purchase procedures and other special conditions that may be added to given contract for the transportation of PAC stores specified therein.

4. SINGLE/MULTIPLE OFFERS: Only one offer can be made in relevant currency for transportation of stores. Multiple rates, if quoted, will be rejected. Multiple quotations against the tender will also be rejected.

5. DATE & TIME FOR RECEIPT OF TENDER: The tender must reach Directorate of Central Procurement (DCP) PAC Kamra by the date and time specified in the **Schedule To Tender (Annexure “A”)**. It should clearly endorse “Tender for transportation and freightage of Defense Stores from Kamra to Doha, Qatar” on the envelope. Tenders received after the appointed time will, NOT be entertained. The appointed time will, however fall on next working day in case of closed/forced holiday. Telegraphed / Faxed / Telexed bids will be rejected unless specifically asked for.

6. TIME LINE: Move is tentatively scheduled in the 3rd week of June, 2017. However, the exact date will be communicated to successful bidder at later stage.

7. COMMERCIAL OFFER. It shall indicate prices quoted in figures as well as in words and clearly marked with tender number and date of opening. Grand total in Pak Rupees must be written on quotation including breakdown of all service charges / taxes / duties / formalities etc. Detention charges may be quoted separately.

8. RIGHTS RESERVED: PAC Board Kamra reserves the right to accept or reject any offer. The reasons of rejection will be intimated to the unsuccessful bidders. Moreover, past performances of the firms may also be considered.

9. ADDITION AND DELETION OF STORE: PAC Kamra has the right to increase or decrease the quantity of stores / load and cancellation of the contract partially or fully without any financial repercussion on either side without assigning any reason within 15 days of signing the contract. Such information will be passed on to the firm through the fastest means e.g. telephone, telegram or fax etc.

10. VALIDITY OF QUOTATION: The quotation should be valid till **31 December, 2017.**

11. APPLICATION OF OFFICIAL SECRET ACT 1923: All matters connected with this inquiry and subsequent actions arising thereafter fall within the scope of the Pakistan Official Secret Act 1923 which forbid providing contractual information to an authorized / un-concerned person / organization. It is therefore, requested to ensure complete secrecy regarding documents and stores concerned with the inquiry to limit the number of employees having accesses to this information.

12. **DISQUALIFICATION:** Offers are liable to be rejected if: -
(Please Read Carefully)
- (a) There is deviation from any instruction described in this invitation to tender.
 - (b) Offers are found conditional or incomplete in any respect.
 - (c) Multiple quotations against the tender.
 - (d) Offer received later than appointed time and date.
 - (e) Offer subject to restriction of Export License.
 - (f) Over writing /erasing in prices.
 - (g) Change in prices by the firm after opening of commercial offers unless asked by Directorate of Central Procurement PAC Board.
 - (h) Validity of offer is not quoted as required in IT or made subject to confirmation letter.
 - (j) Offers not accompanied with prescribed tender/ Challan fee of Rs. 100/-
 - (k) Bid Security not provided.

13. **PAYMENT:** 100% Payment will be made after completion of assignment to the successful bidder by DBA PAC Board. However, in case of requirement of advance payment maximum of 20% advance payment can be made to firm against submission of equal amount of bank guarantee from scheduled bank of Pakistan.

14. **FAX QUOTATION:** Fax / Email quotations will not be accepted except when specifically called for under emergency / urgency, however, Fax / Email quotation, if received will only be considered subject to condition that original Performa invoice for each quotation is received within 7 days of Tender Inquiry opening or as advised by procurement agency. In case original quotation is not received within specified time, the offer will be excluded from the competition without any notice to quotee.

15. **TENDER OPENING:** Representative of Foreign Liaison Office will not be allowed to attend Tender Opening unless it is registered with Pakistan Aeronautical Complex Kamra. No unauthorized person will be allowed to attend the tender opening.

16. **BID SECURITY:** The Bid Security @ 5% (not exceeding 0.15 M) will be deposited by all firms irrespective of registration status in favour of "PAC Revolving Funds" in the form of CDR at the time of opening tenders. Bid Security will be returned to all firms except three commercially lowest bidding firms on finalization of commercial quotes whereas Bid Security to the 2nd and 3rd commercially lowest bidders will be returned on signing of the contract. Bid Security of the contract concluding firm will be returned on submission of bank guarantee and on receipt of performance bank guarantee acceptance certificate from DBA PAC Board. Quotations once submitted cannot be withdrawn (Partially/Fully) during validity of the quotation. Firms not complying with the IT instructions would be liable for disciplinary action beside forfeiture of the earnest money.

Note: - No Quote will be accepted without Bid Security. However, Bid Security must be provided in shape of CDR in favor of PAC Revolving Fund otherwise your quotation will be rejected.

17. **AGENCY AGREEMENT:** Valid, original agency agreement should be attached with the quotation.

18. **SECURITY DEPOSIT:** The freight forwarder / firm will submit 10% performance bank guarantee against the contract from a scheduled bank of Pakistan.

19. WITHDRAWAL OF OFFER: If the firm withdraws its offer or backs out from providing services won by the firm within validity period at any stage of contract finalization, the Competent Authority may place such firm under Embargo for a period of six months, which may extend up to one year beside forfeiture of the bid security.

20. TREASURY CHALLAN: Offer must be accompanied by Challan Form No. F-32A of Rs, 100/- obtained from State Bank of Pakistan/ Govt treasury under "**NIDA 3-4**" PAC Revolving Fund on behalf of "Director Central Procurement PAC Board Kamra". Only one offer can be made for same item on one Challan. Multiple offer / rates, if quoted will be rejected.

21. PRIOR INTIMATION REGARDING SUBMISSION OF QUOTATION: To avoid misplacement of the quotations, all quotee firms are to intimate this office regarding dispatch of their quotation giving details of the courier through telephone / fax, so that courier service may be tracked to ensure your participation in the competition.

22. PHOTO COPIES OF DOCUMENTS: Following information's / copies of document must be provided with offer: -

- (a) Photo copies of valid registration of firm / foreign principal with PACB / DGDP.
- (b) A copy of letter showing firm's financial capability & Last 01 year Bank statement.
- (c) National Tax number (NTN), Sales Tax Registration Certificate.

22. Clarifications to Tender: In case any clarification is required, firm may contact following:-

Technical Clarification: Directorate of Logistics AMF PAC Kamra Tel No 051-90990-5290
(Email: amflog@pac.org.pk)

Bidding Procedure: Directorate of Procurement PAC Board Kamra Tel No 051-90990-2543
(Email: adcp@pac.org.pk)

Yours sincerely,

(FAHEEM MUMTAZ)
Flight Lieutenant
Asstt Dir Central Procurement
PAC Board Kamra
Tel: 051-90990-2543

Enclosure: -

- (i) Schedule of Tender (Annex "A")
- (ii) Questionnaire (Annex "B")
- (iii) Under Taking (Annex "C")

SCHEDULE OF TENDER

Tender Inquiry No: -

PACB/751/290317R102/0950/P-2

TENDER SUBMISSION TIME: -

Before or by 1030 Hrs on opening date

TIME & DATE OF OPENING

1100 Hrs on 17-05-2017

**TRANSPORTATION OF DEFENCE STORES FROM PAF BASE MINHAS KAMRA
(PAKISTAN) TO AL-UDEID AIR BASE DOHA (QATAR)
(As Per Following Details)**

Required Aircraft = IL-76 Aircraft or equivalent

TENTATIVE DETAILS OF LOAD FOR AIRLIFT: -FROM KAMRA, PAKISTAN TO DOHA, QATAR

| S No | No of Boxes / Loose Items | Description of Defence Stores | Qty | Weight (Kg) | Weight (Lbs) | Dimensions (cm) | | |
|------|---------------------------|-------------------------------------|-----|-------------|--------------|-----------------|-------|--------|
| | | | | | | Length | Width | Height |
| 1 | Box No 01 | Wing Stand | 1 | 210 | 462 | 397 | 85 | 135 |
| 2 | Box No 02 | Wing Stand | 1 | 210 | 462 | 397 | 85 | 135 |
| 3 | Box No 03 | Wing Stand | 1 | 210 | 462 | 397 | 85 | 135 |
| 4 | Box No 04 | Wing Stand | 1 | 210 | 462 | 397 | 85 | 135 |
| 5 | Box No 05 | Aileron Stand | 1 | 23 | 50.6 | 160 | 73 | 73 |
| 6 | Box No 06 | Aileron Stand | 1 | 23 | 50.6 | 160 | 73 | 73 |
| 7 | Box No 07 | Aileron Stand | 1 | 23 | 50.6 | 160 | 73 | 73 |
| 8 | Box No 08 | Aileron Stand | 1 | 23 | 50.6 | 160 | 73 | 73 |
| 9 | Box No 09 | Elevator Stand | 1 | 40 | 88 | 163 | 74 | 110 |
| 10 | Box No 10 | Elevator Stand | 1 | 40 | 88 | 163 | 74 | 110 |
| 11 | Box No 11 | Elevator Stand | 1 | 40 | 88 | 163 | 74 | 110 |
| 12 | Box No 12 | Elevator Stand | 1 | 40 | 88 | 163 | 74 | 110 |
| 13 | Box No 13 | Flap Stand | 1 | 100 | 220 | 267 | 71 | 69 |
| 14 | Box No 14 | Flap Stand | 1 | 100 | 220 | 267 | 71 | 69 |
| 15 | Box No 15 | Flap Stand | 1 | 100 | 220 | 267 | 71 | 69 |
| 16 | Box No 16 | Flap Stand | 1 | 100 | 220 | 267 | 71 | 69 |
| 17 | Box No 17 | Wing Strut Box | 1 | 70 | 154 | 196 | 36 | 36 |
| 18 | Box No 18 | Wing Strut Box | 1 | 70 | 154 | 196 | 36 | 36 |
| 19 | Box No 19 | Wing Strut Box | 1 | 70 | 154 | 196 | 36 | 36 |
| 20 | Box No 20 | Wing Strut Box | 1 | 70 | 154 | 196 | 36 | 36 |
| 21 | Box No 21 | Tools / Test Equipment | 1 | 220 | 484 | 127 | 127 | 84 |
| 22 | Box No 22 | Tools / Test Equipment | 1 | 220 | 484 | 127 | 127 | 84 |
| 23 | Box No 23 | GSE/GHE | 1 | 220 | 484 | 127 | 127 | 84 |
| 24 | Box No 24 | Model Super Mushshak Aircraft Large | 1 | 70 | 154 | 241 | 180 | 104 |
| 25 | Box No 25 | Spare and Consumeables | 1 | 200 | 440 | 240 | 180 | 120 |
| 26 | Box No 26 | Spare and Consumeables | 1 | 200 | 440 | 240 | 180 | 120 |
| 27 | Box No 27 | Spare Propeller | 1 | 42 | 92.4 | 193 | 33 | 33 |
| 28 | Box No 28 | Spare Propeller | 1 | 42 | 92.4 | 193 | 33 | 33 |

| | | | | | | | | |
|--------------|------------------|---|---|-----|-------------|------------------|-----|-----|
| 29 | Box No 29 | Models Super SMK Aircraft | 1 | 40 | 88 | 195 | 32 | 32 |
| 30 | Loose Item No 01 | Aircraft Fuselage including Engine and Landing Gear | 1 | 610 | 1342 | 701 | 274 | 259 |
| 31 | Loose Item No 02 | Aircraft Fuselage including Engine and Landing Gear | 1 | 610 | 1342 | 701 | 274 | 259 |
| 32 | Loose Item No 03 | Aircraft Fuselage including Engine and Landing Gear | 1 | 610 | 1342 | 701 | 274 | 259 |
| 33 | Loose Item No 04 | Aircraft Fuselage including Engine and Landing Gear | 1 | 610 | 1342 | 701 | 274 | 259 |
| 34 | Loose Item No 05 | Tail Support | 4 | 20 | 44 | Engage under A/C | | |
| 35 | Loose Item No 06 | Front Support | 1 | 5 | 11 | 46 | 30 | 30 |
| 36 | Loose Item No 07 | Engine Lifting Crane | 1 | 200 | 440 | 200 | 115 | 220 |
| 37 | Loose Item No 08 | Long Tow Bar | 1 | 23 | 50.6 | 152 | 61 | 30 |
| 38 | Loose Item No 09 | Long Tow Bar | 1 | 23 | 50.6 | 152 | 61 | 30 |
| 39 | Loose Item No 10 | Center Universal Trestle | 1 | 10 | 22 | 120 | 10 | 100 |
| 40 | Loose Item No 11 | Wing Fuel Tank Flushing Stand | 1 | 80 | 176 | 397 | 85 | 135 |
| 41 | Loose Item No 12 | Engine Buildup Stand | 1 | 35 | 77 | 120 | 120 | 120 |
| 42 | Loose Item No 13 | Maintenance Plateform | 1 | 20 | 44 | 120 | 90 | 100 |
| 43 | Loose Item No 14 | Stand Super Mushshak Aircraft Model Large | 1 | 95 | 209 | 180 | 89 | 165 |
| Total | | | | | 5977 | 13149.4 | | |

SPECIAL NOTES / INSTRUCTIONS
(Please Read Carefully)

01. PAC/AMF, its customers and regulatory authorities reserve the right of access to all facilities of firms coupled with sub-tier suppliers in applicable to assignment task provided to PAC / AMF under contracts concluded by PAC Board.
02. Services required on CIF Basis from freight forwarders / firms with accumulative charges according to criteria mentioned in succeeding paras.
03. Air freight from Kamra (OPMS) to Al Udeid Air Base, Doha Qatar.
04. Participating freight forwarder/ firm must be authorized for transportation of military stores by all the concerned agencies involved in the said move.
05. The requisite documentation regarding aircraft worthiness and crew qualification shall be required as per international standard well before the ferry (at least 03 weeks prior to ferry). No member of Crew will be having Russian Nationality.
06. Crew immigration requirements will be responsibility of freight forwarder / firm.
07. Security clearance of crew at PAC Kamra & Doha, Qatar will be assisted by PAC Kamra. However, requisite details i.e Passport copies of crew etc are to be provided by firm 03 weeks prior to ferry.
08. Landing permission other than PAC Kamra and Doha Qatar will be responsibility of firm / freight forwarder.
09. En-route clearance / overhead flying permissions for airspace usage is responsibility of freight forwarder / firm.
10. Flight plan for complete journey / ferry is to be shared with PAC Kamra well before the ferry for arranging landing permission at PAF Base Minhas Kamra and Doha Qatar.
11. Flight plan for ferry to Doha, Qatar from PAF Base Minhas, Kamra must be submitted to ATC, PAF Base, Minhas Kamra (OPMS) immediately after landing at Kamra.
12. Move is tentatively schedule in the 3rd week of June, 2017. However, the exact date will be communicated to successful bidder at later stage.
13. Store should be airlifted in independent aircraft (only reserved for this move)
14. Aircraft would first land at Hamad International Airport, Doha for custom clearance and would further land at Al-Udeid Air Base, Doha for unloading.
15. Departure flight /ferry from Hamad International Airport Doha to Al-Udeid will be on same date. However, same day departure depends on arrival time (Al-Udeid Air Base working hours are 0600 ~ 1300 Hrs local time)
16. Runway length at Minhas (OPMS): 9950 ft x 165 ft and at Al-Udeid Air Base (OTBH): 12303 ft x 148 ft .
17. Participating bidders are required to provide IL-76. Loading of cargo will be responsibility of PAC and cargo will be uplifted in single ferry.

18. Packing/ Crating and Stuffing/ de-stuffing of load in aircraft will be the responsibility of PAC Team; However, other supporting equipment i.e. Straps, hooks, pallets etc will be the responsibility of freight forwarder.
19. Loading / unloading timing will persist for 8-10 Hours.
20. Only Fuselage assembly and wing stands are non-stackable rest all cargo is stackable.
21. Vendor must be in possession of copies of computer documents set which all to be handed over to air movement personnel at PAF Base Minhas, DCP PACB, DPS AMF and Project office QAF. Hired Cargo aircraft IL-76 must be in possession of LEAP (Life Enhancement Programme) certification and Airworthiness certification. Document related to the cargo includes Load manifest and Passenger manifest duly signed by Custom Inspector (Export) immigration Officer in 8 to 10 copies of computer documents set which all to be handed over to air movement personnel at PAF Base Minhas, DCP PACB, DPS AMF and Project office AMF.
22. Insurance cover to all the equipment will be the responsibility of freight forwarder / firm and legitimate documents for same should be provided before ferry. Insurance of store may be carried out on estimated value of complete store as USD 3.5 Million.
23. Port Handling/ services charges are to be borne by freight forwarder / firm.
24. Landing, navigational, parking, Ground handling charges etc are to be paid by freight forwarder at all locations. Companies like Air Eagle etc (authorized for ground handling) may be approached to determine all applicable charges at Kamra.
25. Fuel JP-8 will be available at PAC Kamra on 100% advance payment. However, at Military Landing strip at Nigerian Air Base Kaduna fuel is not available. Requirement of fuel is to be communicated 01 week prior to ferry for making requisite arrangement. Current Price of Fuel JP-8 is Rs 54.96 and additional 20% departmental and 10% expense charges are applicable.
26. Taxes would be paid / deducted as per existing Government Rules.
27. The rate of Income tax charged from local freight forwarder is 2% as per section 153(1) (b) of income Tax ordinance, 2001. If the freight forwarder is a foreign company / entity, 3% on Gross amount received by the freight forwarder will be charged as Income tax according to section 7 of income tax ordinance, 2001.
28. Payment will be made as per PAC Board procedure.
29. Grand total in Pak Rupees must be written on quotation including breakdown of all charges / taxes / duties / Insurance formalities etc.
30. Detention charges may be quoted separately.
31. In case of stay / night stay, utilization of rooms / refreshment etc all charges will be paid by firm / freight forwarder.
32. The qualifying freight forwarder / firm of the tender will have to enter into a contract with PAC Board Kamra before the execution of the assigned task.

QUESTIONNAIRE TO BE FILLED IN BY BIDDER

Firm / Freight forwarder is required to provide confirmation of following points and in case of any change, same is to be highlighted in remarks column.

| S.No | Description | Yes/No | Remarks |
|------|---|--------|---------|
| 1. | Whether services offered conform to the requirement and confirmation to this effect has been made in the quotation | | |
| 2. | Whether deviation from the demanded requirement is attached with | | |
| 3. | Whether complete quotation has been submitted in duplicate | | |
| 4. | Whether the prices are exclusive of taxes/duties if so whether taxes/duties have been shown separately. | | |
| 5. | Whether original invoice Performa from principal / operator has been enclosed herewith. | | |
| 6. | Whether copy of valid registration/business authorization and indexation of firm have been enclosed herewith | | |
| 7. | It is confirmed that no Taxes / Duties & Dues payable to Pakistan Govt are outstanding at the part of vendor / firm. | | |
| 8. | Whether tender fee challan amounting to Rs 100/- has been enclosed herewith. | | |
| 9. | Whether details of financial capability, bank statement and financial load of contracts outstanding against your firm have been provided. | | |
| 10. | Whether 15 day time frame for execution of the contract is acceptable. | | |
| 11. | Validity Period of quote is as per IT. | | |
| 12. | 10% PBG will be provided within 15 days after signing of contract | | |
| 13. | Complete details of beneficiary have been provided | | |
| 14. | Complete details of foreign bank for payment have been provided | | |
| 15. | Bid Security is in the shape of CDR | | |
| 16. | Valid, original agency agreement has been attached with quotation. | | |
| 17. | Copy of NTN, Sales Tax certificate has been attached. | | |
| 18. | Offer is without any condition | | |

Dated: _____

(Signature of Bidder & Stamp)

UNDER TAKING
(Fill in and Return)

To,

**Member Commercial
Pakistan Aeronautical Complex Board
KamraDistt Attock**

Dear Sir,

I/We hereby offer to provide PAC Board the Transportation and freightage of defence stores from Karma (Pakistan) to Doha(Qatar) detailed in the Schedule to Tender or such portion thereof as you may specify in the contract at the prices given in Form and further agree that this offer will remain valid up to _____ and will not be withdrawn or altered in terms of rates quoted and the condition stated therein on or before this date. I/We shall be bound by your communication of acceptance to be dispatched within the prescribed time.

I/We understood the instructions to Tenders and condition of contract as laid down in Form **PACB-10** titled "**General Conditions Governing Contract**" and thoroughly examine requirement / drawing and / or patterns quoted in the Schedule to Tender and am/are fully aware to the nature of the stores required to be transported from karma (Pakistan) to Doha(Qatar).

Witness's Signature:

Name:

N.I.C No.

Address:

Date:

Signature of Tenderers:

Name:

N.I.C No.

Capacity in which Signing:

Address:

Date:

Tel: Telex/Fax